

Associated Mennonite Biblical Seminary

FACULTY STUDY/SERVICE STIPEND REQUEST (\$700 available for 2007-08; may accrue for 5 years)

In further considering the guidelines for use of the Study/Service Fund, the Curriculum Committee (June 25, 1986) especially encouraged use of the funds for attendance at professional meetings and for transcultural study and service. The policy for use of this fund is that the amount requested be at 80% (maximum) of the expense incurred.

The Committee also agreed that library book budget and regular professional improvements should be used for journals and books before turning to this fund. When funds for books are requested, the request should indicate that the books to be purchased are not and will not likely be available in the library. In addition, the Committee noted that Lilly Endowment funds for individual research and writing projects should be utilized before turning to this fund.

Please check:

_____ I would like funds to be held for my sabbatical travel in _____.
(year)

_____ I am requesting funds for the following purposes: (please provide specifics, e.g., budget for professional travel or rationale for book purchases).

_____	_____	_____
Faculty Member	Amount Requested	Date
_____	_____	_____
Dean C: Dean's Office; Business Office	Amount approved 225-2161	Date