



## Applied Leadership Curriculum Director

**Department:** Church Leadership Center

**Supervisor:** Dean of Lifelong Learning

**FTE:** 0.5 or variable

**Anticipated start date:** 2022

Application review begins immediately and will continue until the position is filled.

### Summary:

The Applied Leadership Curriculum Director will oversee the development and implementation of the [Applied Leadership Curriculum](#), a new program consisting of learning modules designed to teach practical leadership skills to current and future church leaders. The Director will be responsible for program planning and implementation, instructor assignments, program promotion (with Marketing/Communications) and budget oversight. The Director will regularly convene and receive strategic direction from an Applied Leadership Curriculum Advisory Committee. The Director will report to the Dean of Lifelong Learning and work collaboratively with the AMBS Church Leadership Center team. This position may be combined with the [Doctor of Ministry Program Director](#) role.

### Responsibilities and duties

- Oversee the development of a curriculum consisting of learning modules focused on practical leadership skills for current and future church leaders
- Convene an advisory committee comprising representatives of Mennonite Church USA, Mennonite Church Canada, organizational leaders from other sectors, and AMBS personnel
- Relate closely to the Dean of Lifelong Learning, the Academic Dean, and the Teaching Faculty to build synergy and integration between the Applied Leadership Curriculum and other graduate and nongraduate AMBS programs
- Arrange instructor assignments for identified learning modules and guide instructors in designing modules that can be delivered through multiple platforms and timeframes
- Manage communications and marketing of the Applied Leadership Curriculum, in collaboration with the Church Leadership Center and Marketing/Communications department
- Coordinate registration processes in collaboration with Church Leadership Center staff
- Set and assess pricing for learning modules
- Set and manage the operational budget of the Applied Leadership Curriculum in collaboration with the Dean of Lifelong Learning

### Qualifications and skills

- Commitment to Anabaptist Mennonite Biblical Seminary's mission and support of its Anabaptist and ecumenical vision

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- Ability to appropriately navigate cultural and other differences
- Commitment to undoing racism and/or similar initiatives required
- A master's degree in a theological discipline
- Pastoral ministry and/or regional church leadership experience preferred
- Experience with curriculum and pedagogy preferred
- AMBS requires COVID-19 proof of vaccination or a medical/religious exemption for all employees

### **Relationships**

The Applied Leadership Curriculum Program Director will have direct supervision by and accountability to the Dean of Lifelong Learning and will work cooperatively with the Applied Leadership Curriculum Program Assistant and other Church Leadership Center staff and volunteers.

### **Hiring policy**

Commitment to Anabaptist Mennonite Biblical Seminary's mission and support of its Anabaptist and ecumenical vision are essential. AMBS does not discriminate against employees or candidates for employment on the basis of race, sex, color, national origin, age, disability, sexual orientation, gender identity, or any other legally protected status.

AMBS is committed to anti-racism as one of the ways we practice God's reconciling mission in the world. Candidates for employment will have a strong motivation to join our efforts to work for racial equity and make AMBS an increasingly diverse learning community.

### **To apply**

Please submit select items that apply: resume - cover letter - references to:

**Steve Norton, Assistant Director of HR/Payroll**

HR@ambs.edu or 3003 Benham Avenue, Elkhart IN 46517

Women and other underrepresented groups are encouraged to apply.

*\*\*\*\*HR or Student Services Internal Note\*\*\*\**

*Date description was written/updated: 7/14/22*