



Doctor of Ministry Program Director

Department: Academics

Supervisor: Academic Dean

FTE: 0.25 or variable

Anticipated start date: 2022

Application review begins immediately and will continue until the position is filled.

Summary

The DMin Program Director will oversee all aspects of the new competency-based [Doctor of Ministry \(DMin\) degree](#) at AMBS, a professional doctorate which will have its first cohort of students beginning January 2023. The role includes recruiting and orienting regular and affiliate faculty as instructors, faculty mentors, and as doctoral research project committee members. Reporting directly to the Academic Dean, the Director will oversee a part-time program assistant. The DMin program is a collaboration of Academics and the Church Leadership Center, and the Director will work closely with the DMin Program Advisory Committee to guide this collaboration and strategic direction for the program. This position may be combined with the [Applied Leadership Curriculum Director](#) or other responsibilities.

Responsibilities and duties

- Recruit and communicate with prospective and enrolled students (with Admissions)
- Lead the DMin Admissions Committee
- Oversee and evaluate the DMin curriculum
- Recruit, train, develop and evaluate faculty for the DMin program (whether on regular faculty or DMin affiliate faculty)
- Provide overall oversight for the direction of the program and ongoing evaluation of the program
- Ensure compliance with all accrediting-body regulations
- Oversee annual budget oversight, including formation and reporting
- Supervise DMin program assistant
- Collaborate with the Academic Dean on graduation planning
- Above-load teaching for the program, if desired

Qualifications and skills

- PhD in a theological discipline or DMin required
- Pastoral ministry experience preferred
- Conference or judicatory leadership experience preferred
- Experience with curriculum, pedagogy, and graduate-level teaching and research preferred
- Ability to appropriately navigate cultural differences and other diversity

Anabaptist Mennonite Biblical Seminary

3003 Benham Avenue, Elkhart, IN 46517, USA • 574.295.3726 • ams.edu



- Commitment to undoing racism and/or similar initiatives required
- Experience with competency-based education preferred
- AMBS requires COVID-19 proof of vaccination or a medical/religious exemption for all employees

Hiring policy

Commitment to Anabaptist Mennonite Biblical Seminary's mission and support of its Anabaptist and ecumenical vision are essential. AMBS does not discriminate against employees or candidates for employment on the basis of race, sex, color, national origin, age, disability, sexual orientation, gender identity, or any other legally protected status.

AMBS is committed to anti-racism as one of the ways we practice God's reconciling mission in the world. Candidates for employment will have a strong motivation to join our efforts to work for racial equity and make AMBS an increasingly diverse learning community.

To apply

Please submit select items that apply: resume - cover letter - references to:

Steve Norton- Assistant Director of HR/Payroll

HR@ambs.edu or 3003 Benham Avenue, Elkhart IN 46517

Women and other underrepresented groups are encouraged to apply.

*****HR or Student Services Internal Note*****

Date description was written/updated: 7/14/22